



BANK STAFF RECRUITMENT DRIVE

Shifts; Morning, Day, Evening, Weekend and Overnight Bank Workers required.

Salary: £13.45 per hour - Days and £13.95 per hour - Nights

To Apply : Please upload a CV & Covering letter via the link provided

<https://hr.breathehr.com/recruitment/vacancies/47572>

****Only applications received via the above link will be reviewed , please do not register your details until you are ready to upload your documents****

At The Brick our vision is that everyone has a place to call home and can fulfil their hopes and ambitions. We are currently looking for Bank Staff to support sites offering a safe space in a recovery focused environment.

We believe that people can and do recover from the crisis's that create homelessness and we are working across The Wigan and Leigh Borough alongside other 3rd sector organisations, accommodation providers and the local authority; to ensure people in crisis are alleviated and a long term, co-produced, support plan is implicated.

As **Bank Staff**, you will be supporting individuals within an existing framework to ensure safeguarding and that individuals are encouraged towards more independent lifestyles. You will also work closely with services at The Brick, local authorities, advice services, Police and support services throughout the borough.

This exciting role will involve working on housing, health, and welfare support with some of the borough's most vulnerable individuals.

You **MUST:**

1. be flexible
2. be willing to work with little to no advance warning
3. possess the ability to work as part of a team
4. be able initiate and maintain effective working relationships with colleagues, people we work with, the community, the police and other external agencies.

PLEASE NOTE: Shifts can be during unsocial hours and may include overnight work.

If you want to be part of a great team, believe in a holistic approach, then this is the post for you.

If the Charity offers you any work it will contact you primarily by WhatsApp (via Bank Staff Group), alternatively by Text or by Email.

You are under no obligation to accept any work offered by the Charity at any time. If you accept an assignment, you must inform the Charity immediately if you will be unable to complete it for any reason.

Each offer of work by the Charity which you accept shall be treated as an entirely separate and severable engagement (an assignment).

If you accept any offer of work, you will usually report to the Emergency Accommodation Manager / Emergency Access Intensive Housing Team Manager.

The precise description and nature of your work may be varied with each assignment, and you may be required to carry out other duties as necessary to meet business needs. You will be informed of the requirements at the start of each assignment.

Place of Work

Your normal place of work will be in one of our Hub sites or such other location as we may reasonably determine across Wigan and Leigh.

Hours of Work

Hours of work will vary depending on the operational requirements of the Charity and the Charity's usual shift patterns from time to time. You will be informed of the required hours for each assignment.

Where an assignment requires you to work more than six hours in any one day, you will be entitled to a minimum unpaid break of at least 20 minutes, but this cannot be taken at the start or end of the working day.

Pay

You will only be paid for the hours that you work.

Your rate of pay is £13.45 for Day Shifts or £13.95 for overnight shifts which will be paid in arrears on or around 20th of each month.

Charity Rules and Procedures

During each assignment you will be required at all times to comply with the relevant Charity rules, policies and procedures in force from time to time, including those contained in the Hub Procedures Manual, a copy of which will be made available to you.